



fact sheet

Capacity Assessments and Organisational Reviews

Regular, relevant and in-depth analysis of where organisations are at and the direction they are heading in, is crucial for the delivery of key objectives. Analysing, reviewing and restructuring your organisation will allow you to make honest assessments of how the organisation can serve the community to its full potential.

Matrix on Board conducts capacity assessments and reviews of non-profit organisations so that they can strengthen and increase the services they provide. Our Capacity Assessment Diagnostic forms the starting point for your development plan by analysing the strengths of your organisation.

Matrix also provides program evaluations, which can be undertaken at a point in time or may track the progress of a program across a number of years. Feasibility assessments are also provided to ensure that new ventures are viable.

What's the advantage of using Matrix?

Matrix has supported non-profit organisations across Australia since 1997. Our experienced consultants will undertake organisational reviews, capacity assessments and restructures and are well-equipped to provide sound information for decision makers.

We understand non-profits and consult with your organisation to ensure that programs and services 'fit' with the organisations' vision, mission and objectives.

What will your organisation achieve?

Using Matrix means that your organisation will receive a comprehensive analysis of your current and future viability from a neutral, objective and external perspective. You will be empowered to use information in meaningful ways for the good of your organisation and community.

We will work with you to develop and improve:

- » The overall health of your organisation across key capacity areas
- » Your Strategic Plan and the core directions of projects and programs including the ability to achieve intended outcomes
- » How your work can be refocused to meet the needs of the community
- » An evidence base for planning your future directions
- » Your ability to embed analytical and evaluation processes into activities
- » Your HR capacity including staff workloads, skills, and capacity
- » Funding applications and reports to funders

How is this service delivered?

Depending on the needs of your organisation, Matrix will conduct desk-top audits, staff consultation, rigorous financial analysis, assessment of resource requirements, and analysis of your competitors, regulatory and funding environment, and assess your business model. We can also implement a change management plan based on the outcomes of the review.

Program evaluations involve Matrix consultants completing an analysis of your organisation's data. This is used to compile a report on progress against outcomes and determine the success and impact of your work. Program evaluations may be supplemented by interviews with key-stakeholders, focus groups and impact assessment surveys.

